



Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_

**EMPLOYMENT HISTORY:**

**Present or Most Recent Employer**

Employer: \_\_\_\_\_ Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Your Position: \_\_\_\_\_ Salary: \_\_\_\_\_

Duties: \_\_\_\_\_

Dates of Employment: \_\_\_\_\_ to \_\_\_\_\_

Supervisor: \_\_\_\_\_ May we contact? Yes No  
Name Title

Reasons for Leaving: \_\_\_\_\_  
\_\_\_\_\_

**Prior Employer**

Employer: \_\_\_\_\_ Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Your Position: \_\_\_\_\_ Salary: \_\_\_\_\_

Duties: \_\_\_\_\_

Dates of Employment: \_\_\_\_\_ to \_\_\_\_\_

Supervisor: \_\_\_\_\_ May we contact? Yes No  
Name Title

Reasons for Leaving: \_\_\_\_\_  
\_\_\_\_\_

**Prior Employer**

Employer: \_\_\_\_\_ Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Your Position: \_\_\_\_\_ Salary: \_\_\_\_\_

Duties: \_\_\_\_\_

Dates of Employment: \_\_\_\_\_ to \_\_\_\_\_

Supervisor: \_\_\_\_\_ May we contact? Yes No  
Name Title

Reason for leaving: \_\_\_\_\_  
\_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_

**EDUCATION**

*High School*

\_\_\_\_\_  
Name and Address

Did you graduate?  Yes  No

If you did not graduate, did you receive your GED?  Yes  No

Special honors or awards: \_\_\_\_\_

*Technical or Vocational School*

\_\_\_\_\_  
Name and Address

Did you graduate?  Yes  No      Attended from \_\_\_\_\_ to \_\_\_\_\_.

Degree or Certification: \_\_\_\_\_      Specialty: \_\_\_\_\_

Special honors or awards: \_\_\_\_\_

*College or University*

\_\_\_\_\_  
Name and Address

Did you graduate?  Yes  No      Attended from \_\_\_\_\_ to \_\_\_\_\_.

Degree: \_\_\_\_\_      Major: \_\_\_\_\_

Special honors or awards: \_\_\_\_\_

*College or University*

\_\_\_\_\_  
Name and Address

Did you graduate?  Yes  No      Attended from \_\_\_\_\_ to \_\_\_\_\_.

Degree: \_\_\_\_\_      Major: \_\_\_\_\_

Special honors or awards: \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_

**Position Specifications**

~Position Applying For: \_\_\_\_\_

~How did you hear about this job?

*(Circle all that apply; if Employee Referral, write Employee's name)*

Craigslist Santa Monica Daily Press Employee referral; Name of Emp: \_\_\_\_\_

Job board LATimesPrint CareerBuilder (LATimesOnline) LAWeekly print LAWeekly Online

Monster Outlook classifieds Word of Mouth Sign in Store Santa Monica Mirror Walk-in

~What hours are you willing to work? \_\_\_\_\_

~Are you available to work either Saturday **Yes No** or Sunday? **Yes No**

~When would you be able to start? \_\_\_\_\_

~Desired salary: \_\_\_\_\_ per \_\_\_\_\_

**Other good stuff we'd like to know:**

\*Computer Skills: \_\_\_\_\_  
\_\_\_\_\_

\*Why are you interested in working with us?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*What other skills, hobbies or experience do you have?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*Please describe any volunteer experience you'd like to share:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*If hired, could you show evidence of your right to work in the US? **Yes No**

I hereby certify that my answers and assertions set forth in this application are true and complete to the best of my knowledge. If I am employed, I understand that any false statements on this application shall be considered sufficient cause for my dismissal. I hereby authorize this company to investigate any aspect of my prior educational and employment history. Furthermore I understand that if I am hired, employment with this company is "at will," which means that either the company or I can terminate my employment for any reason not prohibited by state or federal law.

**Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_